NURSES/DOCTORS/MEDICAL

Name		Social Security #	
Advertising		Professional Dues	
Answering Service		Research Materials	
Auto Expense: Total Milage for year		Repairs	
Mileage for business only		Referral Service	
(see notes)		Resumes	
Fuel		Secretarial Services	
Repairs		Stationary	
Insurance/License Fee		Supplies	
Car wash/garage rental		Telephone	
Parking/Tolls		Telephone machines	
Bank Fees			
Briefcase		Tools	
Business cards		Trade Publications and subscriptions	
Business gifts		Travel: Out of town: Lodgings	
Business Meals		Air Fare	
Cell Phone		Auto (mileage or gas)	
Copy Service & Printing Service		Car Rental	
Education:		Bus/train/taxi	
Correspondence Courses		Parking/Tips/Laundry/Tolls	
Lab Fees		Meals while away from home	
Materials and Supplies		Uniforms- Alterations and repairs	
Reference Materials		Shoes	
Registration Fees		Cleaning	
Seminar Fees		Uniforms	
Textbooks		Scrubs	
Trascripts		Union Dues	
Tution			
Employment seeking			
Equipment Repair		**Business miles include:**	
Insurance: Health		Miles between medical facilities	
Liability		Miles to continuing education	
Malpractice		Miles to interviews	
Legal & Accounting Fees		Miles to house calls	
Library Expenses		Miles to purchase equipment or supplies	
Licenses		Miles to pick up uniforms (cleaning etc)	
Medical Equipment			
Medical Bag			
Office supplies			
Paging & calling devices & service			
Per diem			
Periodicals-Journals			
Players directory			
Post office box rental			